



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

March 5, 2020

Ms. Stephanie Kilgore  
Tetra Tech  
2301 Lucien Way, Suite 120  
Maitland, Florida 32751

Re: **RFQ # 53062, Emergency Bid for Debris Monitoring Operation Services**

Dear Ms. Kilgore:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above **RFQ # 53062, Emergency Bid for Debris Monitoring Operation Services**. This letter hereby notifies you of Metro's intent to award to **Tetra Tech**, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Terri Ray** by email at [terri.ray@nashville.gov](mailto:terri.ray@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive emergency procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Chief Procurement Agent/Purchasing Agent

Cc: Solicitation File, Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
RFQ 53062 - Emergency Bid for Debris Monitoring Operation Services	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	1.00%	99.00%	\$2,615,700	\$2,641,857	\$2,615,700
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Civic Engineering and Information Technologies, Inc	\$5,630,400.00	\$0.00	\$0.00	\$0.00	\$5,630,400.00	Exceeds MACP
Neel-Schaffer	\$2,868,080.00	\$288,000.00	\$0.00	\$0.00	\$2,868,080.00	Exceeds MACP
Orchard, Hiltz & McCliment, Inc	\$10,443,800.00	\$2,091,160.00	\$0.00	\$0.00	\$10,443,800.00	Exceeds MACP
Tetra Tech	\$2,615,700.00	\$0.00	\$0.00	\$0.00	\$2,615,700.00	Awarded
Thompson Consulting Services, LLC	\$3,258,900.00	\$815,700.00	\$0.00	\$0.00	\$3,258,900.00	Exceeds MACP